

**National Association of Women in Construction  
Grand Rapids Chapter #194  
Membership Meeting Minutes  
January 11, 2012**

The membership meeting of the National Association of Women in Construction, Grand Rapids Chapter #194 was called to order at 6:01 pm.

President Faye Staskewicz welcomed members to the meeting. Everyone was reminded to turn off cell phones.

Self introductions showed 14 members present and 3 guests. A quorum was established.

Jenny Waugh introduced Kathy Forzly from Habitat for Humanity. Kathy educated us about Habitat for Humanity and the WIC Week Woman Build project. The Chapter will be participating in a project on March 9, 2012 at Delaware Street in Grand Rapids. More details to follow.

A link to the minutes from the November membership meeting was sent via e-mail. The minutes were approved as written.

President Staskewicz reported that Amanda Martin, Columbus Chapter President e-mailed asking to use/modify two parts from the INK message regarding Char Terpsma and the NEF article. A recap in the Region 4 Newsletter for October 2011 through January 2012 will be sent to Director Myers. The August, 2012 NAWIC statewide meeting will be held in Lansing. Our Chapter may offer some type of assistance.

Secretary Barb Silvis reported newsletters were received from several NAWIC chapters. Christmas cards were mailed to the Members, the Regional Director, and the National Office. A sympathy card was sent to Past Region 4 Director and Immediate Past President Deb Gregoire. Her mother lost her battle with cancer and passed away on December 31<sup>st</sup>, 2011.

Treasurer Jane Thelen reported the financials for December 2011 were approved by the Board and copies are available upon request.

Secretary Silvis reported the Board elected Leslie Nelson, P.E., to the position of Director at the December 2011 meeting. The Chapter's Standing Rules and Bylaws were reviewed and Rule 11 was amended. The Board will review and approve the revision at the February 2012 Board meeting before presenting to the membership for approval. Three budget line items were adjusted as a result of the discussion regarding our Chapter Standing Rules and Bylaws and budget. There were no monetary changes to the budget only category changes. These will be reflected in the January 2012 financials. The insurance premium for the Directors and Officers Insurance was determined to be a fair price.

**STANDING COMMITTEES:**

**CONSTRUCTION PROFESSION & EDUCATION:** The February 2012 meeting topic is "Keep the HVAC technician away and learn about electric".

**FINANCE:** Our finances are in accordance with our budget.

**MEMBERSHIP:** Our national theme for Membership this year is "Each One – Recruit One". Members are encouraged to recruit at least one new member this year. The Membership Committee will be contacting the PR/Marketing Committee to focus on membership recruitment during WIC Week.

**Special Committees**

**Block Kids:** The Chapter will not hold this event this year. Early planning and enough volunteers will be needed if we are going to hold this event next year.

**CAD/Design/Drafting:** Director Fredricks reported that nine applications were received for CAD and none for hand drafting. The committee will contact FTC&H for judges.

**Social and Hospitality:** The committee is investigating options for a meeting location to minimize the expenses for the Chapter and members. Currently we must have 20 members present to avoid a room charge at the Radisson. Please email ideas and feedback to Vice President Smigiel or Barb MacWilliams on where you would like to hold meetings or other ideas for membership meetings.

**PR/Marketing/WIC Week:** Our Chapter has committed 15 volunteers on Friday, March 9, 2012 to work with Habitat for Humanity. We will also have some type of media coverage for this event. The Chapter may volunteer on Saturday, March 10, 2012, but this has not been decided yet. Jenny Waugh has a lunch planned for March 8, 2012 to promote WIC week. Her goal is to have 100 people attend. This is a great opportunity to tell others about NAWIC.

**Ways & Means:** The poinsettia sale was a success. We raised approximately \$600.00. Katy Kurkiewicz will check on details for a Bulb Garden fundraiser this year.

**NEW BUSINESS:** The members were asked to review the proposed national dues increase and to give feedback. The Chapter was not in favor of an increase. President Staskewicz will report that our Chapter is not in favor of an increase to the Region 4 Director Myers. The Region 4 Forum "Jazzed 4 the Future" is April 20, 2012 through April 22, 2012 in Perrysburg, Ohio. Registration information will be in the January 2012 Region 4 Newsletter.

The meeting was adjourned at 8:12 pm.

  
Barb Silvis, Secretary

  
Faye Staskewicz, President

NAWIC - Membership Meeting Reservations  
Grand Rapids # 194

January 2012

Membership	Member/Representative	Chicken	Pork	Dessert	Due	Pd Cash/Ck#
Corporate	<del>Reynolds</del> Jennifer - Parkway Electric					
Active	Fredricks, Tanya - Builders Exchange		1		\$19.00	
Corporate	Gavinski, Barb - River City Mechanical	1		1	\$24.00	Ck#29367
Active	<del>Hofmeyer, Jane - SHRR</del>					
Associate	Hofmeyer, Jane - SHRR		1		\$19.00	
Active	Karkiewicz, Katy ~ DeMaat Painting		1		\$19.00	
Active	Leipprandt, Aileen ~ Hilger Hammond		1	Will be 40 Late	\$19.00	Ck#11749
Active	MacWilliams, Barb ~ River City Mech	1				Prepaid
Corporate	<del>Mott</del> Target Construction	Not Coming				
Active	Nelson, Leslie - GZA Geo Environmental	1			\$19.00	
Active	<del>Nelson, Barb - FFC&amp;H</del>	Not Coming				
Active	<del>Pratt, Cathy - K&amp;S</del>	Not Coming				
Active	Silvis, Barb - Kent Companies		1		\$19.00	
Active	Smigle, Julie - River City Mechanical					Prepaid
Active	Snyder, Rachel - BCT Benefits				\$19.00	
Active	Slaskewicz, Faye - Beckering	1				Prepaid
Active	<del>Stuart, Tiffany - Dykema</del>					
Active	Stuart, Tiffany - Lamar Construction	1			\$19.00	
Active	<del>Stuart, Tiffany - Highmark School Dist</del>					
Active	Terpma, Char - Pleune Service	1			\$19.00	
Associate	<del>Terpma, Julie - McShane &amp; Davis</del>					
Corporate	Thelen, Jane - Rockford Construction	1			\$19.00	
Active	<del>Thelen, Jane - Rockford Construction</del>					
Active	Waugh, Jenny - Rockford		1			
Active	<del>Wilson, Lisa - Stonehenge Cons</del>					
	Total Members	8	7	1	\$214.00	
Guests	Robin O'Bryant - Builders Exchange		1		\$19.00	
	Kathy Forzley - Habitat for Humanity	1				CP&E
	Rebecca Westmaas-Ready Set Clean		1		\$19.00	
	Total Guests	1	2	0	\$38.00	
	Total Members	8	7	1	\$214.00	
	<b>GRAND TOTALS</b>	<b>9</b>	<b>9</b>	<b>1</b>	<b>\$252.00</b>	

Cost \$ 11.95 \$ 11.95 \$ 3.95  
 Meals 10 10 1  
 6% Tax \$ 14.58  
 20% Service Charge \$ 48.59  
 Total \$ 306.12

NOTE: Last month RIVER CITY PAID FOR AN EXTRA MEAL AND DESSERT.....  
 The dessert was used so please apply the balance of \$19 to Julie Smigle's Dinner  
 This should have been put in the prepaid meals account last month.

## Barb Silvis

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**From:** Jane Thelen <JThelen@rockfordconstruction.com>  
**Sent:** Wednesday, January 11, 2012 8:20 AM  
**To:** Barb MacWilliams; Faye Staskewicz; Barb Silvis  
**Cc:** Julie Smigiel  
**Subject:** RE: NAWIC RSVP List

Below is what people owe or have over paid for dinners.

Julie TerVeen – overpaid by \$13 in August of last year. The money is in prepaid dinners on the financials.

River City Mechanical – overpaid by \$19 in December

Nicki Mollien – owes \$17 for November

Jane Hofmeyer – owes \$49 (overpaid August \$2, owes September \$17, owes October \$17, owes November \$17)

### **Jane Thelen** | *Controller*

Rockford Construction Company

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Please consider the environment before printing this email

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**From:** Barb MacWilliams [<mailto:BMacWilliams@rivercitymech.com>]  
**Sent:** Wednesday, January 11, 2012 6:55 AM  
**To:** Faye Staskewicz; Jane Thelen; Barb Silvis  
**Cc:** Julie Smigiel  
**Subject:** NAWIC RSVP List

Well, here's what I have as of late yesterday afternoon.

There were some funky things going on this month. As of last Friday we only had 14, so this is much better.

Barb MacWilliams CBT, CIT

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